



Portfolio of Proof - Worksheet

OBJECTIVE: Create a catalog of outcomes that reinforce your position as a top performer: earning company awards, industry recognition, high performance review ratings, success metrics, prior promotions. These are the things that tell a new potential employer that you would be a great hire!

	Did you meet your expectations? Exceed them? How?
What new skills have you developed?	
What knowledge have you gained?	
What lessons have you learned?	
What mistakes have you made?	
What results have you produced?	
What challenges have you overcome?	
How have you been recognized or rewarded?	
What impact have you made on your coworkers?	

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